

CENTER STAGE THEATER RATE SCHEDULE 2023

RENTAL RATES:

	<u>NonProfit</u>	<u>For Profit</u>
One Performance:		
Monday-Wednesday	\$310	\$450
Thursday-Sunday	\$330	\$500
Same-Day Second Performance:	\$185	\$275
Non-Performance*:		
Monday-Wednesday	\$160	\$210
Thursday-Sunday	\$190	\$285

Hourly Rate:

- 2-4 hours at \$50.00 per hour (2-hour minimum), subject to booking no more than 30 days in advance, for auditions, photo sessions, master classes, and workshops or demonstrations not open to the public and not requiring the use of any technical equipment other than work lights.
- Use of the theatrical lighting and/or sound system is not allowed under this rate.
- Anything above four hours will be billed as a regular rental day.
- The Technical Director will be required to be on the premises at all times; the charge for the Technical Director is not included in the hourly rental rate. The Technical Director rates are listed below under Staffing.

FOR ALL RENTALS:

- **THERE IS ABSOLUTELY NO FOOD OR DRINK ALLOWED IN THE THEATER WITHOUT PRIOR ARRANGEMENT WITH THE EXECUTIVE DIRECTOR.**
- The rental rates are based on the following definition of a rental day: A rental day is any mutually agreeable 12-hour period from 9:00 am until 12 midnight, which must include (2) 1-hour meal breaks. Any additional hours used will be charged at a rate of \$50 per hour for the rental of the theater only. If you are in the theater after midnight there is a \$50 per hour charge for the first hour, and then \$50 for each 30 minutes after that. Overtime rates for personnel will also apply and are listed below under Staffing.
- The above rates are for the rental of the Theater, its basic house package of lighting and sound equipment, and advance consultation with the Technical Director and General Manager only. Rental rates DO NOT include charges for Theater personnel, additional equipment, or other charges as listed on the Rate Schedule. For a list of items included in the Basic House Package, and charges for additional equipment please consult the Center Stage Equipment list or contact the Center Stage Technical Director or General Manager.
- **An authorized representative of Center Stage Theater must be present at the expense of the Licensee at all times during the Licensee's presence on the premises.** Center Stage reserves the right to determine minimum staffing at all events, at the expense of the Licensee.

Center Stage Staff

An authorized representative of Center Stage Theater must be present at the expense of the Licensee at all times during the Licensee's presence on the premises. Center Stage reserves the right to determine minimum staffing at all events, at the expense of the Licensee. The personnel time is billed separate from the rental fee. The billing rates for the theater technical staff time are outlined below.

The Technical Director will be the Center Stage staff present during all rentals. Center Stage reserves the right to determine for all events the minimum number of staff required. For most rehearsals and performances the Technical Director will be the only technical staff required, provided that the Licensor provides a Stage Manager for performances to "call the show." However, in some cases, where performances involve multiple elements such as sound, lights, video, projects or deck crew needs,

additional staff may be required. The rates for additional staff will be based on their duties, and will be provided at the time. The charges for the Technical Director are as follows:

	Technical Director	Box Office & House Manager	Additional Crew
Basic hourly rate	\$28	\$20	\$22
Overtime	\$42	\$30	\$33
Double Time	\$56	\$40	\$44

Box Office Staff

There is an hourly charge for box office personnel to staff the box office during performances. Only Center Stage Staff will be allowed to staff the box office or be present in the box office. The box office shift normally begins 90 minutes prior to the posted start time for the performance and continues until after intermission. The hourly charge is \$20 per hour, and usual overtime rules apply.

House Manager:

A Center Stage Staff House Manager is required for all performances, including any rehearsals where there are more than 20 people invited to attend. The house manager normally begins work one hour prior to the posted start time for an event, including any pre-show events. In other words, if the show starts at 7:30, the house manager reports to work at 6:30. If there is a pre-show reception that begins and 6:30 for a 7:30 show, then the house manager starts at 5:30. The house manager’s shift ends when all audience members have left the premises, including for any post show reception or events, and the theater and patio have been cleaned. The house manager hourly rate is \$20 an hour and all usual overtime charges apply.

For all Center Stage personnel the charges will be calculated on an hourly basis for all hours worked for your production. For the Technical Director this means from the moment the building is made available to you until it is closed when you leave, as well as for any preparation or clean up required specifically for your rental. If you are scheduled to arrive at a certain time, but arrive late the Technical Director charges will still commence at the time you were scheduled to arrive.

Technical Director and all other personnel are paid their regular rate for the first 8 hours in a day, and overtime of time and a half for all hours worked under the following conditions: after 8 hours in one day, after 40 hours in one week, on the 7th consecutive day worked, between midnight and 8am, after 5 hours without a 1 hour meal break

Technical Director and all other personnel are paid double time for all hours worked after 12 hours in one day or for working on any of the following 8 recognized holidays: New Years Eve after 5pm, New Years Day, Easter Sunday, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after 5pm, and Christmas Day.

PLEASE NOTE: All fees are subject to change with 30 days written notice.

Insurance:

A Certificate of Liability Insurance is required showing the amount of coverage carried, and stipulation that Artspace, Inc; I&G Direct Real Estate 3, LP; I&G Direct Real Estate Manager 3, Inc.; I&G Holding LP and all their affiliates, and each of their representative officers, directors, agents, servants, employees, divisions, subsidiaries, shareholders, partners, members, representatives, agents and successors or assignees to its rights, powers and responsibilities; Pacific Retail Capital Partners, LLC; JP Morgan Chase Bank, NA; JP Morgan Investment, Inc.; SP Paseo; Paseo Nuevo Pacific Manager; Paseo Nuevo Pacific; Paseo Nuevo Management, LLC; Paseo Nuevo Owner, LLC; City of Santa Barbara are included as an additional insured. Minimum coverage required by Artspace, Inc. is \$1,000,000 combined single limit bodily injury and property damage coverage. Proof of insurance must be provided to Center Stage General Manager one week prior to the first date of your lease period.

BOX OFFICE

Ticket Sales:

All tickets for events in the Center Stage Theater will be general seating, unless special arrangements are made with Center Stage Theater. **There will be additional fees for Box Office for all performances with assigned seating.** Tickets will be available to be sold to the public in person 1 hour before curtain time on day of performances, and during regular box office hours Wednesday through Friday from 12:00 noon to 5:00 pm. Online sales are available 24 hours a day, and phone sales are available during regular box office hours.

Tickets for all performances must be handled by the box office, and processed through Center Stage. If there are no ticket sales being processed through the box office then a deposit for all potential expenses must be paid prior to the beginning of the rental. The amount of the deposit will be determined by Center Stage based on the nature of your event and the estimated expenses. At the end of the rental a settlement will be done to determine the actual costs and any overpayment will be returned, and any underpayment will be due at that time.

Reserved Seat Performances:

For reserved seat performances there is a set up fee of \$200, and a processing fee of \$50 per performance. The set up and processing of tickets for reserved seat performances is much more time consuming at every stage and these additional fees help offset that additional expense for staff time.

Ticket Printing:

The Licensor will have a standard ticket format and will print tickets for each event.

No tickets will be mailed by the Box Office.

Licensor will charge the Licensee a fee of 5% of the gross charges of all Visa and Master Card sales, including online sales.

Late Seating:

The policy for Late Seating of patrons, after the performance begins, will be set by the Licensee and must be communicated to the Technical Director prior to the house opening for any performance. If patrons leave the theater during the performance they will be allowed to reenter, but will be seated in the late seating section.

Facility Fee:

A "facility fee" will be charged on all sold tickets, the proceeds of which will be used to cover the expense of ticket processing, including staff time outside performance calls, and to help support and maintain the Center Stage facilities. The facility fee is \$1.50 for all ticketed events with a ticket price of twelve (\$12.00) dollars or less. The facility fee is \$3.00 for ticketed events over twelve dollars. These fees apply to all sold tickets, All advertising connected with the scheduled event must show the final price inclusive of the Facility Fee or include a statement that a Facility Fee will be added at the Box Office. **We will add the appropriate Facility to the prices provided. If you have already included the Facility Fee in the amount you are providing please let us know that.** For non-ticketed performances a facility fee of \$1.00 per attendee will be charged based on the count taken by the House Manager at the performance. A deposit for estimated technical costs will also be required.

Complimentary Tickets:

The Center Stage Theatre Box Office will handle 5 complimentary tickets per performance as part of its normal box office service. More than this number will be charged to the producer at \$1.50 per ticket. Any changes or exchanges, reissues of comps will result in an additional charge.

RIGHT OF REFUSAL:

While the theater is meant to be accessible and affordable and promotes a wide variety of artistic

expression, management reserves the right to determine who may rent the venue and management's decision is final.

Center Stage Theater

Additional Equipment Charges

The use of any and all of the items listed below are subject to the additional charges listed and will be added to your final settlement

Equipment Item	Per Day	Per Week
Cyclights	\$35.00	\$140.00
Moving Lights	\$50.00	\$200.00
Side Light Trees	\$75.00	\$300.00
Video Projector	\$150.00	\$250.00
Fog Machine or Hazer	\$50 each	\$200
Mirror Ball	\$25	\$100
Wireless Microphone/Body Mic* (*Requires additional crew person)	\$25.00 each	\$100.00
Additional Lighting Instruments	\$3.00 each	\$12.00

Dance Floor - \$50.00 to install and 1 rental day; \$10.00 per day for additional days - If you have non-rented days during your rental period and the floor has to be removed and reinstalled you will be charged for the labor, and the reinstall fee of \$50.

Flat Fee Charges

Piano \$100.00*

*Tuning is **NOT** included. The cost of tuning the piano will be at the expense of the renter. CST will hire its preferred tuner.

Lighting or Sound Console moved into the house: \$50.00 round-trip

- The standard tech table set-up includes: Lighting Remote Focus Unit, LCD monitor, Littlite, the table, and one Clear-Com headset.

- In our standard setup we also have one clear-com headset stage left in the wings. If additional headsets are required please let the Technical Director know before move-in. We have a total of 3 headsets.

- We have a limited number of linens available for rent at \$5 each